

# Notice of Annual General Meeting

Waterco Limited ABN 62 002 070 733 .....

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Notice is hereby given that the Annual General Meeting of the shareholders of Waterco Limited ABN 62 002 070 733 (Company) will be held at 36 South Street, Rydalmere, NSW 2116 on Friday, 28 October 2016 at 3.00pm Australian Eastern Daylight Time.

#### **Business**

#### 1. Financial Report

To receive the Financial Report of the Company and its consolidated group for the financial year ended 30 June 2016 and the related Directors' Report and Independent Audit Report.

## 2. Remuneration Report

To consider and, if thought appropriate, to pass the following non-binding ordinary resolution:

"That the Remuneration Report contained in the Directors' Report for the year ending 30 June 2016 be adopted."

## 3. Re-Election of Director - Mr Garry Norman

To consider, and if thought appropriate, to pass the following resolution as an ordinary resolution:

"To re-elect Garry Norman as a Director of the Company."

# 4. Re-Election of Director - Mr Bryan Goh

To consider, and if thought appropriate, to pass the following resolution as an ordinary resolution:

"To re-elect Bryan Goh as a Director of the Company."

# By order of the Board

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Company Secretary 22 September 2016

# **Voting Entitlements**

For the purpose of the Annual General Meeting, the Company has determined that all securities of the Company that are quoted securities at 7.00pm Australian Eastern Daylight Time on 26 October 2016 will be taken, for the purpose of the AGM, to be held by the persons who were registered holders at that time. Accordingly, transactions registered after that time will be disregarded in determining entitlements to attend and vote at the Annual General Meeting.

#### **Proxies**

A shareholder has the right to appoint a proxy who need not be a shareholder of the Company. If a shareholder is entitled to two or more votes they may appoint two proxies and may specify the percentage of votes each proxy is appointed to exercise. The Proxy Form (which is enclosed with this Notice of Meeting) and any power of attorney or authority under which they are signed must be received at the share registry of the Company, Computershare Investor Services Pty Ltd, at GPO Box 242, Melbourne, Victoria, 3001 or at the Company's Registered Office, 36 South Street, Rydalmere NSW 2116, or by facsimile to Computershare on (603) 9473 2555 or to the Company on (602) 9898 1877 at least 48 hours prior to the AGM (i.e. by no later than 3.00pm Australian Eastern Daylight Time on 26 October 2016) or any adjournment. Any proxy form received after this deadline, including at the AGM, will be invalid.

# **EXPLANATORY NOTES**

#### Item 1 - Financial Report

In accordance with section 317 of the Corporations Act 2001 (Cth), the Financial Report, Directors' Report and Independent Audit Report of the Company will be laid before the meeting for consideration. There is no requirement for shareholders to approve those reports. However, the Chairman will allow a reasonable opportunity for shareholders to ask questions or make comments about those reports. Shareholders will also be given a reasonable opportunity to ask the auditor questions about the conduct of the audit, the preparation and content of the Independent Audit Report, the Company's accounting policies and the independence of the auditor.

Shareholders may also submit written questions to the auditor in advance, relating to the content of the Independent Audit Report or the conduct of the audit. The questions must be provided to the Company no later than 5 business days before the date of the AGM (i.e. by no later than 5.00pm Australian Eastern Daylight Time on 21 October 2016). Shareholders wishing to submit written questions should post or deliver them to the Company's Registered Office, 36 South Street, Rydalmere NSW 2116, or by facsimile to the Company on (602) 9898 1877, marked to the attention of the Company Secretary.

#### Item 2 - Remuneration Report

The Remuneration Report for the financial year ended 30 June 2016 provides remuneration policy and payment details for persons who were members of the Key Management Personnel for the Company in the financial year ended 30 June 2016.

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A reasonable opportunity will be provided for discussion of the Remuneration Report at the AGM.

The vote on this resolution is advisory only and will not bind the Directors or the Company. However the Directors may take the outcome of the vote into consideration when reviewing the remuneration practices and policies of the Company. If 25% or more of votes that are cast are voted against the adoption of the Remuneration Report at two consecutive AGMs, shareholders will be required to vote at the second AGM on a further resolution that another meeting be held within 90 days (a "spill" meeting) at which all of the Company's directors who approved the most recent remuneration report (other than the Managing Director) cease to hold office immediately before the end of the spill meeting and resolutions to re-elect those directors to the offices be put to vote at the spill meeting. At the 2015 AGM, the Remuneration Report was unanimously adopted on a show of hands.

#### **Voting Exclusion Statement**

The Company will disregard any votes cast on Item 2, or on behalf of:

- a member of the Key Management Personnel as disclosed in the Remuneration Report; and
- a closely related party (such as close family members and any controlled companies) of those persons.

However, the Company will not disregard a vote if it is cast by a person as proxy for a person who is entitled to vote:

- (a) where the proxy-holder votes in accordance with the directions on the Proxy Form; or
- (b) where the proxy-holder is the person chairing the meeting and votes in accordance with the directions on the Proxy Form to vote as the proxy decides.

Where the Chairman of the meeting is appointed as a proxy, the Chairman will vote all undirected proxies in favour of Item 2.

If you appoint the Chairman as your proxy, then unless you include an express voting direction on your proxy form, you will be directing, and expressly consenting to, the Chairman voting in favour of Item 2.

#### Item 3 - Re-Election of Director - Mr Garry Norman

Mr. Norman was appointed to the Board as a Non-Executive Director in October 1993.

He has been in public practice as an accountant since 1990, having been previously employed by Duesburys Chartered Accountants (now Deloitte) for fourteen years before leaving to establish his own Chartered Accounting firm - G R Norman & Co.

He has an extensive background in accounting and taxation matters, having been involved with a wide range of clients in both city and suburban practices – previously

in his role as a manager of the Business Services Division of Duesburys and currently in his role as principal of a suburban practice.

Mr. Norman is the Chairman of the Audit Committee and a member of the Remuneration Committee.

He held no other listed company directorships during the past three financial years.

In accordance with clause 6.1(f) of the Constitution, he is required to retire at this Annual General Meeting, and is eligible to offer himself for election under clause 6.1(i). Mr Garry Norman is offering himself for re-election.

The Directors (other than Garry Norman) recommend that you vote in favour of Resolution 3.

Where the Chairman of the meeting is appointed as a proxy, the Chairman will vote all undirected proxies in favour of Item 3.

If you appoint the Chairman as your proxy, then unless you include an express voting direction on your proxy form, you will be directing, and expressly consenting to, the Chairman voting in favour of Item 3.

## Item 4 - Re-Election of Director - Mr Bryan Goh

Mr. Goh was appointed to the Board in June 2010.

As the Group Marketing Director, Mr. Goh has overall responsibility for business and product development in Australia and oversees the marketing activities of Waterco's overseas subsidiaries.

Mr. Goh was on the board of directors of The Swimming Pool & Spa Association of New South Wales Ltd (from February 2005 to February 2009), a non-profit organisation dedicated to maintaining and improving standards within the industry for the betterment of consumers, pool builders and suppliers.

He held no other listed company directorships during the past three financial years.

In accordance with clause 6.1(f) of the Constitution he is required to retire at this Annual General Meeting, and is eligible to offer himself for election under clause 6.1(i). Mr Bryan Goh is offering himself for re-election.

The Directors (other than Bryan Goh) recommend that you vote in favour of Resolution 4.

Where the Chairman of the meeting is appointed as a proxy, the Chairman will vote all undirected proxies in favour of Item 4.

If you appoint the Chairman as your proxy, then unless you include an express voting direction on your proxy form, you will be directing, and expressly consenting to, the Chairman voting in favour of Item 4.



# Waterco Limited

ABN 62 002 070 733

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MR SAM SAMPLE FLAT 123 123 SAMPLE STREET THE SAMPLE HILL SAMPLE ESTATE SAMPLEVILLE VIC 3030

# Lodge your vote:

Online:

www.investorvote.com.au



By Mail:

Computershare Investor Services Pty Limited GPO Box 242 Melbourne Victoria 3001 Australia

Alternatively you can fax your form to (within Australia) 1800 783 447 (outside Australia) +61 3 9473 2555

For Intermediary Online subscribers only (custodians) www.intermediaryonline.com

# For all enquiries call:

(within Australia) 1300 850 505 (outside Australia) +61 3 9415 4000

# **Proxy Form**



# Vote and view the annual report online

- •Go to www.investorvote.com.au or scan the QR Code with your mobile device.
- Follow the instructions on the secure website to vote.

# Your access information that you will need to vote:

Control Number: 999999

SRN/HIN: 19999999999 PIN: 99999

PLEASE NOTE: For security reasons it is important that you keep your SRN/HIN confidential.



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For your vote to be effective it must be received by 3:00pm AEDT on Wednesday, 26 October 2016.

# How to Vote on Items of Business

All your securities will be voted in accordance with your directions.

#### Appointment of Proxy

Voting 100% of your holding: Direct your proxy how to vote by marking one of the boxes opposite each item of business. If you do not mark a box your proxy may vote or abstain as they choose (to the extent permitted by law). If you mark more than one box on an item your vote will be invalid on that item.

Voting a portion of your holding: Indicate a portion of your voting rights by inserting the percentage or number of securities you wish to vote in the For, Against or Abstain box or boxes. The sum of the votes cast must not exceed your voting entitlement or 100%.

Appointing a second proxy: You are entitled to appoint up to two proxies to attend the meeting and vote on a poll. If you appoint two proxies you must specify the percentage of votes or number of securities for each proxy, otherwise each proxy may exercise half of the votes. When appointing a second proxy write both names and the percentage of votes or number of securities for each in Step 1

A proxy need not be a securityholder of the Company.

# Signing Instructions for Postal Forms

Individual: Where the holding is in one name, the securityholder must sian.

Joint Holding: Where the holding is in more than one name, all of the securityholders should sign.

Power of Attorney: If you have not already lodged the Power of Attorney with the registry, please attach a certified photocopy of the Power of Attorney to this form when you return it.

Companies: Where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please sign in the appropriate place to indicate the office held. Delete titles as applicable.

# Attending the Meeting

Bring this form to assist registration. If a representative of a corporate securityholder or proxy is to attend the meeting you will need to provide the appropriate "Certificate of Appointment of Corporate Representative" prior to admission. A form of the certificate may be obtained from Computershare or online at www.investorcentre.com under the help tab, "Printable Forms".

Comments & Questions: If you have any comments or questions for the company, please write them on a separate sheet of paper and return with this form.

GO ONLINE TO VOTE. or turn over to complete the form



MR SAM SAMPLE FLAT 123 123 SAMPLE STREET THE SAMPLE HILL SAMPLE ESTATE SAMPLEVILLE VIC 3030

Change of address. If incorrect,
 mark this box and make the
correction in the space to the left.
Securityholders sponsored by a
broker (reference number
commences with 'X') should advise
revision and a second control of the second



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EP 1	Appoint a Pro	xy to Vote on Your	Behalf					XX
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	the Chairman OR of the Meeting				you	EASE NOTE: Let have selected eting. Do not ins	the Chair	man of the
the	e extent permitted by law, as t SW 2116 on Friday, 28 Octobe	my/our behalf and to vote in active proxy sees fit) at the Annua er 2016 at 3.00pm AEDT and at	al General Meeting t any adjournment o	of Waterco Li or postponeme	mited to be he ent of that Mee	eld at 36 Sout eting.	h Street	, Rydalmere
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The Chairman of the Meeting intends to vote undirected proxies in favour of each item of business. In exceptional circumstances, the Chairman of the Meeting may change his/her voting intention on any resolution, in which case an ASX announcement will be made.

Signature of Security	holder(s) This	section must be comple	eted.				
Individual or Securityholder 1	Securityholder 2		Securityholde	Securityholder 3			
Sole Director and Sole Company Secretary	Director		Director/Comp	pany Secretary			
Contact		Contact Daytime			,	,	
Name		Telephone		Date	'	,	

